



6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Govt. R.M.D. Girls P.G. College strictly follows the UGC Regulations on Performance Appraisal System for teaching and non-teaching staff. Principal of the college has collected all filled PBAS forms and sent them to the department of higher education Raipur for evaluation. Along with PBAS form the principal of the college also sent a CR report form for each staff member.

Non-Teaching Staff all non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Cooperation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff). The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.